

SECRET

25 Aug 62

Honorable David E. Bell
Director
Bureau of the Budget
Washington 25, D. C.

Dear Mr. Bell:

A comprehensive review and classification of key positions in the Central Intelligence Agency has recently been completed and, on the basis of the findings and conclusions of this study, the Director of Central Intelligence has approved a supergrade authorization of for the Agency.

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The reclassifications involved were determined on the basis of the authority and responsibilities of the senior officials of the Agency. Careful consideration was also given to the grades of comparable positions in other Federal agencies and departments with due regard for the similarities and differences in mission and structure of these agencies and departments. Our earlier study made in 1955 resulted in the establishment of supergrade positions in the Agency. This number was later increased by positions and the Director of the Bureau of the Budget was notified by letter dated 14 May 1959 that a supergrade ceiling of positions had been established.

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As a result of our current review, the Director has concluded that an increase in the supergrade ceiling of the Agency is both equitable and necessary if the Agency is to fulfill its responsibilities. Accordingly, he has approved a ceiling of as indicated above.

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CONCUR:

Faithfully yours,

15/ 23 Aug 62
Deputy Director (Support)

15/
Marshall S. Carter
Lieutenant General, USA
Deputy Director
acting

15/ 23 Aug 62
Comptroller

Dist: O&I - Addressee

1 - ER

1 - DDCT

1 - D/Pers

X - CP/S&D (w/h)

1 - DE/S

1 - Comptroller

Origination:

15/ Emmett D. Echols

Director of Personnel

SECRET

23 AUG 1962

GROUP 1
Excluded from automatic
downgrading and
declassification

25X1

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